

# U-Pass Exemption Request

Royal Roads University

Maximum Exemption Period: September 1 to August 31, inclusive

Please print clearly	
STUDENT NAME	_____
	Last Name <span style="float: right;">First Name</span>
STUDENT NUMBER	_____
PROGRAM	_____

I request an exemption from the U-Pass Program because I meet the conditions of one of the following exemption provisions: *[Please check one category only. Required supporting documentation must be submitted with the request].*

I have a demonstrated disability and as a result cannot use conventional public transit or handyDART services.

**Required supporting documentation:** a signed letter on letterhead from RRU Accessibility Services verifying your condition

I hold a Government of BC Bus Pass issued by the BC Government.

**Required supporting documentation:** photocopy of the bus pass (front and back)

I hold a valid University of Victoria or Camosun College U-Pass.

**Required supporting documentation:** print out of student fees from another institution that includes name, student ID, and assessed fees, including the U-Pass fee

STUDENT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Decision: <input type="checkbox"/> Granted <input type="checkbox"/> Denied	Date notified: _____
Exemption period: _____	
Reason: _____	
Signature: _____	Date: _____