



**Invoice & Payment Schedule**  
**Graduate Certificate - Strategic Human Resources Management**  
**January 2020 Program Start**

2005 Sooke Road, Victoria, BC, Canada V9B 5Y2  
Tel (250) 391-2600 ext 4282, Fax (250) 391-2656  
E-mail: [studentaccounts@royalroads.ca](mailto:studentaccounts@royalroads.ca)

**Annual and Installment Invoicing Schedules**

**Tuition will be invoiced on the 1st of the month prior to the course start date and due on the 21st of the month prior to the course start date.**

*\*Example - a course starting any date in September will be invoiced on August 1st and due on August 21st*

*\*The non-refundable tuition deposit paid on acceptance into the program will be applied to the first invoice*

*\*All invoice dates and due dates are subject to change (ie - dependent on program and individual schedule changes)*

*\*Tuition and ancillary fees subject to change without notice*

**Annual Payment Schedule**

Estimated Annual Fee Schedule		Due Date	Domestic	International
STRHRMG-CERT Jan 2020	Tuition Deposit paid upon acceptance into the program	Upon Acceptance	\$550.00	\$5,000.00
	Year 1 (Jan 2020 to Jul 2020) tuition including ancillary fees	21-Dec-19	\$6,255.91	\$3,450.91
			<b>\$6,805.91</b>	<b>\$8,450.91</b>

**Installment Payment Schedule**

\*Monthly installment option subject to annual installment fee

Estimated Monthly Tuition Installment Option					
Course	Description	Invoice Date	Due Date	Domestic	International
HRMN500	Human Resources and Organizational Development: Co-creating the Learning Organization	01-Dec-19	21-Dec-19	\$2,176.67	\$2,725.00
ITAI	Introduction to Academic Integrity	01-Dec-19	21-Dec-19	\$0.00	\$0.00
HRMN540	Leading Organizational Change	01-Jan-20	21-Jan-20	\$2,176.67	\$2,725.00
LEAD650	Coaching for Leadership	01-Mar-20	21-Mar-20	\$2,176.66	\$2,725.00
<b>Total program tuition *see ancillary fees below</b>				<b>\$6,530.00</b>	<b>\$8,175.00</b>

**Ancillary Fees 2019/2020**

Student Services Fee - Graduate  
Learning Support Services Fee  
Installment Fee

\$124.85 Cost per program

\$258.94 Annual cost

\$123.81 \*Annual cost - monthly tuition installment option