



Emergency Funding Application

Direct questions and the application to **Financial Aid & Awards:**

Phone: 250-391-2600 ext. 4222

Email: financial.aid@royalroads.ca

This application determines eligibility for a variety of loans and bursary opportunities that aim to address **unforeseen** emergency needs outside the normal quarterly awards cycle. Allow us three weeks to respond with funding, if approved.

PERSONAL INFORMATION

Student Number	Today's Date
First Name	Last Name
Program	
Do you have financial responsibility for dependents under 19 years old?	Yes
Are you Indigenous (e.g., First Nations, Inuit, Métis, Status, Non-Status, Treaty)?	Yes
If yes, do your traditional lands fall within Canada's political borders?	Yes

1. How much do you need right now?

2. What do you need emergency funding for? Please itemize these one-time unforeseen expenses.

Giving specific details helps us to assist you. Note that regular living expenses without extenuating circumstances, tuition, fees, and thesis extensions are predictable expenses and therefore not eligible for emergency funding. Visit <https://www.royalroads.ca/emergency-loan> for eligibility criteria.

3. If you need tuition assistance, we'll consider you for a loan if you have guaranteed funding in place (e.g., student loans). Please describe your source of funding and your exact amounts and date(s) of the repayments.

4. What you have already done to resolve this situation?

FINANCIAL INFORMATION

Please provide your expenses and resources for the **remaining months** of your program to demonstrate you have a realistic financial plan in place to successfully progress in your program. Please complete all blank fields; applications without this information will not be reviewed until the section is complete.

MONTHLY LIVING EXPENSES	
Rent/Mortgage	
Phone and Utilities	
Groceries	
Health and Personal Care	
Transportation	
Entertainment	
Miscellaneous	
Sum of monthly living expenses	
# of months of study remaining	
Total living expenses	

REMAINING FINANCIAL RESOURCES	
Savings	
Employment Income (monthly income x # months remaining)	
Student Loan	
RRSPs	
Other	
Total resources	

FINANCIAL NEED CALCULATION	
Total expenses	
Total resources	
Financial Need	

REMAINING EDUCATIONAL EXPENSES	
Tuition and fees	
Books and Supplies	
Thesis/OCP/MRP Research Costs	
Residency Costs	
Total educational expenses	

Describe "Miscellaneous" expenses, "Other" resources, or unusually high living expenses.

Declaration by Submission – no signature required. By submitting this application, you declare that the information you put forward is true and accurate. The content will be used in confidence to determine funding eligibility and relevant administration. If funding is awarded, your name and program of enrollment may be released to the funder as part of normal annual reporting.

FOR OFFICE USE	
Recommended funding source	
Recommended amount of funding	
Funding currently available to distribute in acct	
Emergency funding received to date (\$ and type)	
Cumulative GPA in current program (for loan)	
SA information	

APPROVED BY		
Reviewer 1 (FAA Specialist or higher):	Signature	Date
Reviewer 2 (manager or higher):	Signature	Date