

# RRU's Climate Network Map

This interactive, visual map and database will feature a broad range of climate professionals, projects and activities at Royal Roads University. By identifying and highlighting people and initiatives that link to climate-related work the Climate Network Map will support greater connectedness, collaboration and capacity-building with interested partners, prospective students, community members and others.

## FAQs

### **What is the purpose of the Climate Network Map project?**

The purpose of the RRU Climate Network Map is to profile RRU climate action expertise and work and to support greater connectedness, collaboration and capacity-building with interested partners, prospective students, community members and others.

### **Who is leading and managing the Climate Network Map project?**

Development support and licensing for the mapping tool (Kumu) have been provided by the Cascade Institute. This project is led by the Climate Action & Sustainability Office who will act as site managers and map administrators.

### **How is data being collected and how will it be displayed?**

The Climate Network Map will be displayed using Kumu. Information is collected via forms (generated by Airtable). Once submitted, the entries are stored in the Airtable database. The database spreadsheet is stored in SharePoint with access limited to administrators at Royal Roads. Information is reviewed by the map administrators, and once approved, it is transferred to the Kumu map.

### **Who can be featured on the map?**

Currently the map is limited to profiling staff, core faculty, and adjunct professors with climate-related expertise and/or who are involved in climate-related projects or research at the university. Staff includes employees, fellows, researchers and research assistants who are actively involved in climate-related projects. Associate faculty and short-term contract will not be included on the map, at this stage. If you are affiliated with a project already on the map but that connection is not identified, please contact us.

Please note that the inclusion criteria may be adjusted over time.

### **I'm an associate faculty member, casual staff or student at RRU. Can I submit my profile to be displayed on the map?**

No. However, associate faculty members or students who are working on key climate initiatives led by core faculty or staff may be identified in the project description by the project lead.

### **I'm staff or faculty at RRU but also have projects with other institutions, can I include those?**

Only projects or initiatives for which RRU is a lead or partner institution are to be included.

**Can I include academic courses or programs?**

Specific courses and programs will not be included on the map at this time but the map links to [climate, environment and sustainability-related programs](#). Please ensure your course or program is reflected on that RRU webpage.

**I work in a variety of areas. Which themes should I select for my project?**

If relevant, users can select multiple themes for their projects. Research and project themes are defined here: [Climate Research Project areas description](#). If you feel that your project does not fit in any of these themes, please contact [climate\\_leadership@royalroads.ca](mailto:climate_leadership@royalroads.ca)

**How long will projects be included?**

Projects will remain on the map while they are active and five years after the project end date. To keep the map current, projects that ended more than five years ago will be archived through a review process.

**Can I update or remove my data?**

Yes. Contact [climate\\_leadership@royalroads.ca](mailto:climate_leadership@royalroads.ca) to make this request.

**How is my privacy protected?**

Email addresses are only for map administrators and will not appear on the map. If you'd like to include links to your related social media accounts or initiative websites, that is up to you.

The resulting map on Kumu is a publicly accessible map which will be visible through the Royal Roads website and will be indexed by search engines, which means the map can potentially be found online by users searching with relevant keywords. Public projects are also visible to other Kumu users.

Kumu's privacy policy can be found at the following link: [Kumu Privacy Policy](#).