

Travel Expense Summary
RRU President Philip Steenkamp
For the Fiscal Year Ended March 31, 2024

	Airfare	Accomodation	Meals	Other	Total
Out of Province - Schedule 1	\$ 60,350.84	\$ 23,122.58	\$ 10,962.69	\$ 3,847.66	\$ 98,283.77
In Province - Schedule 2	\$ 2,429.61	\$ 3,806.94	\$ 3,759.60	\$ 2,073.51	\$ 12,069.66
Grand Total	\$ 62,780.45	\$ 26,929.52	\$ 14,722.29	\$ 5,921.17	\$ 110,353.43

Notes

Other includes conference registration, event fees, transportation, parking and other sundry items

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Out of Province							
Date	Trip	Description	Airfare	Accommodation	Meals	Other	Total
April 22-27, 2023	1632	Universities Canada Spring Member Meetings, Toronto, ON	\$ 41.20	\$ 1,737.16	\$ 673.55	\$ 191.70	\$ 2,643.61
June 9-15, 2023	1634	Academic Journalism Society – The Conversation Summit, London, UK	\$ 11,961.91	\$ 2,025.55	\$ 1,070.52	\$ 207.50	\$ 15,265.48
September 14-30, 2023	90001	European Association for International Education (EAIE) Conference, Rotterdam, Netherlands	\$ 7,855.76	\$ 1,874.60	\$ 2,087.47	\$ 1,146.50	\$ 12,964.33
October 17-20, 2023	90000	Academic Journalism Society board meeting; RRU Toronto Alumni events; misc. advancement meetings, Toronto, ON	\$ 3,857.09	\$ 1,166.76	\$ 256.36	\$ 96.95	\$ 5,377.16
October 20-23, 2023	90000	Connecticut University Visits: Univ of Connecticut, St. Joseph College, Springfield College, Mt. Holyoke College, Hartford, CT	\$ 526.34	\$ 1,553.26	\$ 350.41	\$ -	\$ 2,430.01
October 23-27, 2023	90000	Universities Canada Fall Membership and Board Meetings, Ottawa, ON	\$ -	\$ 1,361.90	\$ 343.23	\$ 95.47	\$ 1,800.60
November 3-10, 2023	90002	Universities Canada Mission to Philippines, Manila, Philippines	\$ 8,754.45	\$ 1,439.46	\$ 982.30	\$ 81.23	\$ 11,257.44
November 29 – December 6, 2023	90007	Miscellaneous RRU business and advancement meetings, Toronto, ON	\$ 2,436.93	\$ 2,588.55	\$ 748.90	\$ 101.67	\$ 5,876.05
January 25-31, 2024	90010	Dubai Partnership Opportunities, Dubai, UAE	\$ 7,829.32	\$ 3,451.23	\$ 1,299.66	\$ 37.04	\$ 12,617.25
February 4-8, 2024	90011	RRU Alumni Tour; miscellaneous business meetings, Calgary and Edmonton, AB	\$ 1,496.10	\$ 981.22	\$ 325.31	\$ 264.85	\$ 3,067.48
February 25-29, 2024	90012	Canada in Asia Conference (CIAC) 2024, Singapore	\$ 5,488.94	\$ 1,411.18	\$ 811.66	\$ 109.14	\$ 7,820.92
March 1-10, 2024	90012	Asia-Pacific Association of International Education (APAIE) 2024 Conference, Perth, Australia	\$ 9,837.09	\$ 2,622.69	\$ 1,739.88	\$ 1,407.52	\$ 15,607.18
March 17-19, 2024	90013	Miscellaneous RRU business and advancement meetings, Toronto, ON	\$ 265.71	\$ 909.02	\$ 273.44	\$ 108.09	\$ 1,556.26
Total			\$ 60,350.84	\$ 23,122.58	\$ 10,962.69	\$ 3,847.66	\$ 98,283.77

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Date	Trip	Description	Airfare	Accommodation	Meals	Other	Total
April 10, 2023		Business dinner w. Camosun President Lane Trotter, Colwood, BC	\$ -	\$ -	\$ 261.00	\$ -	\$ 261.00
April 16-17, 2023	1631	Post-Secondary Education and Future Skills (PSFS) Board Governance Workshop, Vancouver, BC	\$ -	\$ 255.10	\$ 93.10	\$ -	\$ 348.20
May 11-12, 2023	1633	RUCBC Presidents Committee Meeting, Vancouver, BC	\$ -	\$ 313.34	\$ 68.63	\$ -	\$ 381.97
May 23-26, 2023	1706	Miscellaneous business and advancement meetings, Vancouver, BC	\$ 221.04	\$ 1,369.35	\$ 274.91	\$ 168.68	\$ 2,033.98
May 30, 2023		CanadaPublic Service Executive Leadership Program meeting, Colwood, BC	\$ -	\$ -	\$ 170.75	\$ -	\$ 170.75
June 22, 2023	90004	Bloom Estate meeting with trustees (potential donor), Salt Spring Island, BC	\$ -	\$ -	\$ 67.95	\$ 56.95	\$ 124.90
July 11, 2023		RRU lunch mtg with A Summerlee Sprott School of Business, Colwood, BC	\$ -	\$ -	\$ 104.90	\$ -	\$ 104.90
August 21, 2023		Songhees Leadership Table meeting, Colwood, BC	\$ -	\$ -	\$ 152.59	\$ -	\$ 152.59
October 10, 2023		RRU Pres Roundtable meeting, Colwood, BC	\$ -	\$ -	\$ 152.48	\$ -	\$ 152.48
October 11-13, 2023	90003	RRU Vancouver Alumni event; ILA Global Conference, Vancouver, BC	\$ 545.86	\$ 440.65	\$ 177.61	\$ 1,157.82	\$ 2,321.94
November 25-28, 2023	90006	Miscellaneous RRU business and advancement meetings, Vancouver, BC	\$ 246.15	\$ 836.75	\$ 220.85	\$ 231.31	\$ 1,535.06
December 8, 2023		Songhees Leadership Table Mtg, Colwood, BC	\$ -	\$ -	\$ 406.63	\$ -	\$ 406.63
January 8, 2024		Conciliation sculpture walk mtg, Colwood, BC	\$ -	\$ -	\$ 111.69	\$ -	\$ 111.69
January 10, 2024		Bloom Estate Roundtable, Colwood, BC	\$ -	\$ -	\$ 164.80	\$ -	\$ 164.80
January 18-19, 2024	90008	CANCELLED-CUFA Conference, Vancouver, BC	\$ -	\$ -	\$ -	\$ 375.00	\$ 375.00
January 23-24, 2024	90009	Miscellaneous RRU business and advancement meetings, Vancouver, BC	\$ 708.28	\$ 591.75	\$ 41.88	\$ 24.57	\$ 1,366.48
February 1, 2024		Dr Pang CCSC visit to RRU, Colwood, BC	\$ -	\$ -	\$ 904.97	\$ -	\$ 904.97
February 20, 2024		Business dinner meeting w. Paul Davidson, Colwood, BC	\$ -	\$ -	\$ 179.63	\$ 19.54	\$ 199.17
March 22, 2024	90014	RUCBC Presidents Committee Meeting, Vancouver, BC	\$ 708.28	\$ -	\$ -	\$ 7.07	\$ 715.35
Various		Other misc business meetings, Colwood, BC	\$ -	\$ -	\$ 205.23	\$ 32.57	\$ 237.80
Total			\$ 2,429.61	\$ 3,806.94	\$ 3,759.60	\$ 2,073.51	\$ 12,069.66