

Title	Chancellor's Community Impact Award		
Classification	Board	Oversight & Responsibility	Office of the President
Category	External Relations & Communication	Effective Date	2022 Mar 17
Approval	Board	Policy No	1067

This policy is applied in a manner consistent with applicable statutory and legal obligations, including university collective agreements and terms of employment.

NOTE: The most up-to-date versions of our policies are posted on the policy & procedure website. If you've printed this policy, check the website to be sure you have the current version.

BOARD POLICY STATEMENT

The Board will approve nominations for the Chancellor's Community Impact Award.

PHILOSOPHY

The Board values the University's connection to its community and believes that it is appropriate to recognize the contribution of individuals or organizations to their communities by the awarding of the Chancellor's Community Impact Award.

Award recipients exemplify one of more of RRU's six critical commitments:

1. Build on strengths in applied and professional programming, inter- and transdisciplinarity and innovative delivery.
2. Grow our innovative and entrepreneurial culture and respond quickly to changes in the workplace and society.
3. Enhance the inclusion and engagement of people of diverse backgrounds and ideas in all aspects of university life.
4. Implement the recommendations of the Truth and Reconciliation Commission and honour the UN Declaration on the Rights of Indigenous Peoples.
5. Advance sustainability in all our academic programs and operations, with a focus on the UN Sustainable Development Goals.
6. Promote research and education to tackle the climate crisis, rapid advances in technology and interconnected social, economic and political challenges.

These six commitments are reflected in RRU's current vision, [Learning for Life: 2045 and Beyond](#), and can be shifted as the vision evolves.

PRESIDENT'S RESPONSIBILITIES

The President will develop administrative procedures for handling nominations and to facilitate the Board's decisions with respect to nominations.

Based on Board-approved criteria, the President, working with a Board committee, will bring forward recommended candidates for Board review and approval.

The Board may approve Chancellor's Community Impact Award recipients, whose names shall be added to a pool from which the President and Chancellor may select. Normally two, up to three, Chancellor's Community Impact Awards will be presented each year.

CRITERIA

1. Recipients will have made demonstrable contributions to their communities reflecting one or more of the university's critical commitments:
 - Build on strengths in applied and professional programming, inter- and transdisciplinarity and innovative delivery;
 - Grow our innovative and entrepreneurial culture and respond quickly to changes in the workplace and society; enhance the inclusion and engagement of people of diverse backgrounds and ideas in all aspects of university life;
 - Implement the recommendations of the Truth and Reconciliation Commission and honour the UN Declaration on the Rights of Indigenous Peoples;
 - Advance sustainability in all our academic programs and operations, with a focus on the UN Sustainable Development Goals; and
 - Promote research and education to tackle the climate crisis, rapid advances in technology and interconnected social, economic and political challenges.
2. Nominees' achievements should celebrate the university values -- caring, creative and courageous -- and serve as an inspiration and role model to our students, graduates and our community.
3. Individuals nominated should reflect the diversity of society, including women, Indigenous people, racialized group members and visible minorities, people with disabilities, people who identify as LGBTQ2S+ and others.

ELIGIBILITY

1. Canadians and non-Canadians are eligible to be nominated.
2. Both individual or community organizations/groups are eligible.
3. Active members of faculty and staff at Royal Roads University are eligible for the award if they might be involved with external community groups of merit.
4. Normally, an active politician should not be nominated for the award.
5. Current members of the Board of Governors or their family members are not eligible.
6. Only in exceptional circumstances will an award be awarded *in absentia*.
7. Posthumous awards will not be awarded.
8. People who have already received community impact or recognition awards from other institutions will be considered.

NOMINATIONS

The Board of Governors at its discretion will consider meritorious nominations from any source: programs or faculty, students, staff, alumni, Governors, or members of the general public. However, nominators should not be members of the nominee's family.

Nominators must keep the nomination confidential, including with the potential nominee, members of the Royal Roads community and the public. Once approved by the Board of Governors, nominations will be held active for a period of three years. A candidate may be re-nominated or resubmitted for approval.

There are no nomination deadlines, rather nominations may be submitted at any time.

To submit a nomination, fill out the Chancellor's Community Impact Award Nomination Form and follow the submission instructions.

Nominations should be made in writing to the President and should include:

- The current name, address, telephone number and email address of the candidate;
- any available background information on the nominee, such as their position or resume if available;
- a description of why the nominee is deserving of the award, such as their contributions to the community and what impact it has had; and
- any supporting information that may be helpful, such as newspaper articles.

CONTACT

To submit a nomination or to ask questions, contact the [secretary](#) to the Board of Governors.

The Board secretary will communicate with the nominators. Staff will undertake due diligence by thoroughly screening nominations.

Successful candidates will be informed in writing by the President of the decision to schedule the award.

While not every nominee will be awarded a Chancellor's Community Impact Award, all submitted applications will also be considered for other RRU awards.

REVIEW AND REVISION HISTORY

Date	Action
2015-Jun-22	Approved by the Board
2017-Mar-31	Revised; current published version
2021-Oct-19	Transfer to new template; no content change
2022-03-17	Revised; approved by the Board
Next Review	
2025-Mar-31	For review