

Travel & Business Expense Summary
RRU President Philip Steenkamp
For the Fiscal Year Ended March 31, 2022

	Airfare	Accomodation	Meals	Other	Total
Out of Province - Schedule 1	\$ 4,550.38	\$ 2,971.40	\$ 254.51	\$ 1,236.28	\$ 9,012.57
In Province - Schedule 2	\$ 3,054.78	\$ 4,800.06	\$ 2,270.65	\$ 1,002.27	\$ 11,127.76
Grand Total	\$ 7,605.16	\$ 7,771.46	\$ 2,525.16	\$ 2,238.55	\$ 20,140.33

Notes

Other includes conference registration, event fees, transportation, parking and other sundry items

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Out of Province - Schedule 1						
Date	Description	Airfare	Accomodation	Meals	Other	Total
Oct 22-28, 2021	Universities Canada & Business Meetings, Toronto & Ottawa, ON	\$ 4,350.17	\$ 2,971.40	\$ 254.51	\$ 1,236.28	\$ 8,812.36
Total		\$ 4,550.38	\$ 2,971.40	\$ 254.51	\$ 1,236.28	\$ 9,012.57

In Province - Schedule 2						
Date	Description	Airfare	Accomodation	Meals	Other	Total
Jun 12-14, 2021	RUCBC & Business Meetings, Vancouver, BC	\$ 938.24	\$ 921.84	\$ -	\$ 151.34	\$ 2,011.42
July 15, 2021	Roundtable discussion, Lt. Gov. of BC, Victoria, BC	\$ -	\$ -	\$ 299.58	\$ -	\$ 299.58
Sept 9-12, 2021	RUCBC & Business Meetings, Vancouver, BC	\$ 345.58	\$ 1,395.05	\$ 73.52	\$ 134.38	\$ 1,948.53
Oct 14-16, 2021	RUCBC Meeting, Vancouver, BC	\$ 592.84	\$ 839.56	\$ -	\$ 67.65	\$ 1,500.05
Nov 16-17, 2021	RUCBC Meeting, Vancouver, BC	\$ -	\$ 342.65	\$ -	\$ 373.10	\$ 715.75
Nov 29, 2021	Joint Executive Meeting RRU & UVic, Colwood, BC	\$ -	\$ -	\$ 533.55	\$ -	\$ 533.55
Dec 2, 2021	Business Meeting, Victoria, BC	\$ -	\$ -	\$ 446.98	\$ -	\$ 446.98
Jan 27-29, 2022	RUCBC & Business Meetings, Vancouver, BC	\$ 845.56	\$ 744.73	\$ 259.84	\$ 126.79	\$ 1,976.92
Feb 22-23, 2022	Council of Western Canadian Universities Presidents Meeting, Vancouver, BC	\$ 332.56	\$ 221.96	\$ 45.95	\$ 27.11	\$ 627.58
Mar 3-4, 2022	Council of Western Canadian Universities Presidents Meeting, Vancouver, BC	\$ -	\$ 334.27	\$ -	\$ 121.90	\$ 456.17
Total		\$ 3,054.78	\$ 4,800.06	\$ 2,270.65	\$ 1,002.27	\$ 11,127.76