

<b>Title</b>	<b>Unmanned Aircraft Vehicle (UAV/Drone)</b>		
<b>Classification</b>	Administrative	<b>Oversight &amp; Responsibility</b>	Office of the VP & CFO; Campus Services
<b>Category</b>	Facilities & Properties	<b>Effective Date</b>	2018 Jan 02
<b>Approval</b>	Executive	<b>Policy No</b>	1074

This policy is applied in a manner consistent with applicable statutory and legal obligations, including university collective agreements and terms of employment.

**NOTE:** The most up-to-date versions of our policies are posted on the policy & procedure website. If you've printed this policy, check the website to be sure you have the current version.

## Purpose

This policy responds to Transport Canada Regulations regarding safe and responsible use of remotely controlled unmanned aircraft (drones) on Royal Roads University's campus and surrounding lands. All faculty, students, employees, contractors, volunteers, and the general public located on RRU's property are governed by this policy.

## Policy Statement

RRU's campus falls within the restrictions for recreational drone use. As such recreational drone use is not permitted within the context of Transport Canada's policy found at: <https://tc.canada.ca/en/aviation/drone-safety/flying-your-drone-safely-legally>

Individuals requesting drone filming for commercial or documentary purposes must submit an application to Transport Canada for a 'Special Flight Operation Certificate', and contact Campus Services at [scheduling@royalroads.ca](mailto:scheduling@royalroads.ca) to confirm date, time and planned location.

Information regarding commercial drone operation may be found at: <http://www.tc.gc.ca/eng/civilaviation/opssvs/getting-permission-fly-drone.html>

## Review and Revision History

Date	Action
2017-Jun-30	Approved by Executive
2018-Jan-02	Revised; current published version
2021-Oct-20	Transfer to new template – no content change
<b>Next Review</b>	
2021-Jan-02	For review