

Title	Privacy		
Classification	Administrative	Oversight & Responsibility	Office of the VP & CFO; Privacy Office
Category	Information Management & Technology	Effective Date	2015 Jan 01
Approval	Executive	Policy No	1066

This policy is applied in a manner consistent with applicable statutory and legal obligations, including university collective agreements and terms of employment.

NOTE: The most up-to-date versions of our policies are posted on the policy & procedure website. If you've printed this policy, check the website to be sure you have the current version.

Royal Roads University captures identification data from visitors to our website only for security, statistical and reporting purposes. So that we can customize the delivery of information to you, your consent to the use of cookies will permit any specific enquiries on your part to be directed to, and managed by, appropriate information systems at the University.

In compliance with the *Freedom of Information and Protection of Privacy Act*, the University does not disclose information about a particular website visitor to external organizations or individuals. All information is retained only for the time periods needed to fulfill the purposes for which it was collected.

Royal Roads University complies with the B.C. *Freedom of Information and Protection of Privacy Act*. Any personal information gathered by the University relates directly to and is necessary for its essential operating programs and activities.

For more information, please contact:
Privacy Officer
Royal Roads University
2005 Sooke Road
Victoria, B.C. V9B 5Y2
Phone: 250 391 2600 ext 4178

Related Documents and Information

Related RRU policies

- [Freedom of Information and Privacy](#)
- [Information Security](#)
- [Personal Information of Applicants and Students](#)

Related Other Sources

- [Freedom of Information and Protection of Privacy Act, RSBC 1996, c.165](#)

Review and Revision History

Date	Action
2015-Jan-01	Approved by Executive; current published version
2021-Oct-19	Transfer to new template – no content change
Next Review	
2018-Jan-01	For review