

Title	Adjunct Faculty Appointments		
Parent Policy	Adjunct Faculty Appointments		
Policy No	1004	Oversight & Responsibility	VP Academic
Approval	Academic Council	Effective Date	2009 Aug 14

This procedure is applied in a manner consistent with applicable statutory and legal obligations, including university collective agreements and terms of employment, and the parent policy.

NOTE: The most up-to-date versions of our approved procedures are posted on the policy & procedure website. If you printed this procedure, check the website to be sure you have the current version.

1. Refer to the policy for Adjunct Faculty Appointments approved by Academic Council in February of 2013.
2. The Dean shall establish an assessment process within a Faculty for consideration of adjunct appointments.
3. After reviewing the candidate's submission, the Dean recommends the candidate to the Vice President Academic and Provost. The attachments to the letter should include : a) the rationale for the appointment; and b) the candidate's c.v.
4. Upon approval of the Vice President Academic and Provost, a letter of offer is sent from the President.
5. Renewals for subsequent terms require a request in writing from the Dean to the VP Academic and Provost and should include a summary of the adjunct professor's contribution to the university.
6. Responsibility for adjunct professors' files resides with the Vice President Academic and Provost.

Related Documents and Information

Related RRU policies

- [Adjunct Faculty Appointments](#)

Review and Revision History

Date	Action
2001-Mar-26	Approved
2009-Aug-14	Revised; current published version
2021-Oct-27	Transfer to new template – no content change
Next Review	
2012-Aug-14	For review