

**Expense Summary**  
**RRU President Allan Cahoon**  
**For the Fiscal Year Ended March 31, 2016**

Description	Airfare	Accommodation	Meals	Other Travel	Miscellaneous	Corporate	Total
Out of Province - Schedule 1	\$ 27,267.38	\$ 10,987.30	\$ 1,783.07	\$ 2,726.03	\$ 1,387.69		\$ 44,151.47
In Province - Schedule 2	\$ 3,703.38	\$ 1,723.52	\$ 2,487.88	\$ 1,283.24	\$ 263.50		\$ 9,898.05
<b>Grand Total</b>							<b>\$ 54,049.52</b>

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<b>Out of Province - Schedule 1</b>							
Prior year	Currency adjustment	\$ -	\$ -	\$ -	\$ 20.65	\$ -	\$ 20.65
April 7-11, 2015	IOHE summit of University Presidents, Panama	\$ -	\$ 194.91	\$ 7.79	\$ 103.08	\$ -	\$ 305.78
April 20-22, 2015	AUCC Board meeting, Halifax	\$ -	\$ 279.18	\$ -	\$ 247.08	\$ -	\$ 526.26
May 6 -9, 2015	IAU Global Meeting, Montreal	\$ -	\$ 567.66	\$ 124.12	\$ 280.33	\$ -	\$ 972.11
May 25 - 31, 2015	Jinhua Convocation, China	\$ 5,751.02	\$ 469.69	\$ 327.03	\$ 139.99	\$ -	\$ 6,687.73
June 24 - 28 2015	LGBTQ Presidents in Higher Education, Chicago	\$ 281.30	\$ 1,164.52	\$ 186.64	\$ 224.59	\$ 734.37	\$ 2,591.42
June 29- July 5, 2015	IOHE Canadian mission to Chile	\$ 2,837.93	\$ 1,314.08	\$ 127.02	\$ 151.58	\$ -	\$ 4,430.61
August 4, 2015	University of Calgary meeting, Calgary	\$ 568.31	\$ -	\$ -	\$ 15.00	\$ -	\$ 583.31
August 16-23, 2015	University Rectors Forum, Sweden	\$ 4,726.93	\$ 1,177.14	\$ 253.62	\$ 218.83	\$ 653.32	\$ 7,029.84
October 18-24, 2015	IOHE international conference, Ecuador	\$ 2,340.53	\$ 1,295.00	\$ 521.22	\$ 342.09	\$ -	\$ 4,498.84
October 26-28, 2015	University of Canada Board meeting, Ottawa	\$ 1,085.70	\$ 439.96	\$ 10.50	\$ 145.29	\$ -	\$ 1,681.45
November 15-18, 2015	University of Alberta President Installation, Edmonton & RRU Recruitment/Alumni Session, Toronto	\$ 1,397.71	\$ 600.21	\$ 100.00	\$ 252.40	\$ -	\$ 2,350.32
January 14-17, 2016	LGBTQ Presidents Conference, San Francisco	\$ 483.21	\$ 1,399.89	\$ 70.06	\$ 163.59	\$ -	\$ 2,116.75
January 29- 31, 2016	TEC Canada Agreement, Los Angeles	\$ 721.54	\$ 791.95	\$ 45.00	\$ 143.12	\$ -	\$ 1,701.61
February 7-10, 2016	IOHE & other Government meeting, Montreal & Ottawa	\$ 1,128.75	\$ 484.34	\$ 10.07	\$ 278.41	\$ -	\$ 1,901.57
March 5-12, 2016	Business development & alumni relations, Beijing	\$ 5,094.50	\$ 808.77	\$ -	\$ -	\$ -	\$ 5,903.27
March 22-25, 2016	Chair Academy, Texas	\$ 849.95	\$ -	\$ -	\$ -	\$ -	\$ 849.95
<b>Grand Total</b>		<b>\$ 27,267.38</b>	<b>\$ 10,987.30</b>	<b>\$ 1,783.07</b>	<b>\$ 2,726.03</b>	<b>\$ 1,387.69</b>	<b>\$ 44,151.47</b>

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Date	Description	Airfare	Accommodation	Meals	Other Travel	Miscellaneous	Total
<b>In Province - Schedule 2</b>							
March 25, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 22.05	\$ -	\$ -	\$ 22.05
March 9, 2015	Business meeting with RRU Executive, Victoria	\$ -	\$ -	\$ 66.62	\$ -	\$ -	\$ 66.62
March 25, 2015	United Way Spiritfest, Victoria	\$ -	\$ -	\$ -	\$ 12.73	\$ -	\$ 12.73
March 29, 2015	Business meeting, Victoria	\$ -	\$ -	\$ -	\$ 4.50	\$ -	\$ 4.50
March 30, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 9.17	\$ -	\$ -	\$ 9.17
April 15, 2015	RUCBC meeting, Vancouver	\$ 354.11	\$ -	\$ -	\$ 56.08	\$ -	\$ 410.19
April 15, 2015	Meeting with RRU 75th Anniversary Panel	\$ -	\$ -	\$ 26.25	\$ -	\$ -	\$ 26.25
April 16, 2015	Canada-India Dinner, Vancouver	\$ 375.11	\$ -	\$ -	\$ 49.03	\$ -	\$ 424.14
April 17, 2015	RRU 75th Anniversary Fundraising Event	\$ -	\$ -	\$ 128.99	\$ -	\$ -	\$ 128.99
April 23, 2015	Meeting with RRU Board Chair, Victoria	\$ -	\$ -	\$ 31.24	\$ -	\$ -	\$ 31.24
April 24, 2015	Meeting with RRU Board Member, Victoria	\$ -	\$ -	\$ 42.00	\$ -	\$ -	\$ 42.00
April 27, 2015	Public Policy Forum at University of Victoria	\$ -	\$ -	\$ -	\$ 14.63	\$ -	\$ 14.63
May 1, 2015	CARSA opening at University of Victoria	\$ -	\$ -	\$ -	\$ 14.63	\$ -	\$ 14.63
May 3, 2015	Business meeting/event, Victoria	\$ -	\$ -	\$ 24.68	\$ 15.26	\$ 250.00	\$ 289.94
May 4, 2015	Business meetings, Victoria	\$ -	\$ -	\$ 56.18	\$ 11.75	\$ -	\$ 67.93
May 14, 2015	Business Meetings with BC Business Council and RRU Board member, Vancouver	\$ 410.00	\$ -	\$ 61.43	\$ 13.50	\$ -	\$ 484.93
May 22, 2015	Meeting with Foundation Donor, Victoria	\$ -	\$ -	\$ 5.75	\$ -	\$ -	\$ 5.75
June 11, 2015	President's Gala Launch Reception, Victoria	\$ -	\$ -	\$ -	\$ 3.00	\$ -	\$ 3.00
June 18, 2015	RRU Convocation - Business meeting, Victoria	\$ -	\$ -	\$ 21.74	\$ -	\$ -	\$ 21.74
June 19, 2015	RUCBC meeting, Vancouver	\$ 320.26	\$ -	\$ -	\$ 13.50	\$ -	\$ 333.76

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June 19, 2015	Business meeting (DM Jobs, Tourism, Skills Training), Victoria	\$ -	\$ -	\$ -	\$ 2.50	\$ -	\$ 2.50
July 8, 2015	Meeting with RRU Board Member, Victoria	\$ -	\$ -	\$ 26.99	\$ -	\$ -	\$ 26.99
July 18, 2015	Meeting with Heron College Representatives, Victoria	\$ -	\$ -	\$ 520.00	\$ 84.35	\$ -	\$ 604.35
July 29, 2015	Business Meeting with RRU stakeholder, Victoria	\$ -	\$ -	\$ 25.67	\$ -	\$ -	\$ 25.67
July 31, 2015	Meeting with Chinese Alumni and donor, Vancouver	\$ -	\$ 258.30	\$ 636.95	\$ 219.65	\$ -	\$ 1,114.90
August 6, 2015	Meeting with donor, Victoria	\$ -	\$ -	\$ 37.28	\$ -	\$ -	\$ 37.28
August 27, 2015	Meeting with RRU Board Chair, Victoria	\$ -	\$ -	\$ 25.20	\$ -	\$ -	\$ 25.20
September 11-13, 2015	RRU Global Alumni Homecoming Celebrations	\$ -	\$ -	\$ 183.70	\$ -	\$ -	\$ 183.70
September 16, 2015	Chinese Consulate Event, Vancouver	\$ 359.36	\$ -	\$ -	\$ 72.04	\$ -	\$ 431.40
October 1, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 26.25	\$ -	\$ -	\$ 26.25
October 6, 2015	Victoria Foundation Event, Victoria	\$ -	\$ -	\$ -	\$ 6.00	\$ -	\$ 6.00
October 8, 2015	Meeting with donor, Victoria	\$ -	\$ -	\$ 37.80	\$ -	\$ -	\$ 37.80
October 15, 2015	RUCBC meeting, Vancouver	\$ 370.13	\$ -	\$ -	\$ -	\$ 13.50	\$ 383.63
November 2, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 23.10	\$ -	\$ -	\$ 23.10
November 20, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 56.02	\$ -	\$ -	\$ 56.02
November 25, 2015	Chamber of Commerce Roundtable, Victoria	\$ -	\$ -	\$ -	\$ 1.50	\$ -	\$ 1.50
November 26, 2015	Business meeting, Victoria	\$ -	\$ -	\$ 31.50	\$ -	\$ -	\$ 31.50
November 26-27, 2015	Business meetings, Vancouver: RUCBC cross-sector	\$ 578.00	\$ 198.58	\$ 55.30	\$ -	\$ -	\$ 831.88
November 28, 2015	Dinner with VP of Manitoba, Victoria	\$ -	\$ -	\$ -	\$ 4.50	\$ -	\$ 4.50
November 29 - December 2, 2015	Multiple business meetings, Vancouver: Digital Futures, Post Secondary Institutes Presidents	\$ -	\$ 901.86	\$ 71.75	\$ 274.20	\$ -	\$ 1,247.81
December 3, 2015	Business meetings (BC Business Council), Vancouver	\$ 435.75	\$ -	\$ -	\$ 13.50	\$ -	\$ 449.25

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December 11, 2015	Breakfast meeting, RRU Board member, Victoria	\$ -	\$ -	\$ 32.16	\$ -	\$ -	\$ 32.16
January 19, 2016	Meeting with donor, Victoria	\$ -	\$ -	\$ 57.75	\$ 16.25	\$ -	\$ 74.00
January 21-22, 2016	RUCBC meeting, Vancouver	\$ 187.16	\$ 163.33	\$ 95.25	\$ 51.41	\$ -	\$ 497.15
January 27, 2016	Business meeting, Victoria	\$ -	\$ -	\$ 29.40	\$ 11.75	\$ -	\$ 41.15
February 5, 2016	Business meeting (SVIEDA), Victoria	\$ -	\$ -	\$ -	\$ 6.01	\$ -	\$ 6.01
February 11, 2016	Business meeting, Victoria	\$ -	\$ -	\$ -	\$ 16.25	\$ -	\$ 16.25
February 12, 2016	Business meeting (Board member), Victoria	\$ -	\$ -	\$ -	\$ 16.25	\$ -	\$ 16.25
February 14-15, 2016	Business meetings, Vancouver	\$ -	\$ 201.45	\$ 19.71	\$ 250.84	\$ -	\$ 472.00
February 19-20, 2016	Business meetings, Vancouver	\$ -	\$ 159.35	\$ -	\$ 277.18	\$ -	\$ 436.53
February 18, 2016	Meeting with donor, Victoria	\$ -	\$ -	\$ -	\$ 2.17	\$ -	\$ 2.17
February 22, 2016	Business meeting, Victoria	\$ -	\$ -	\$ -	\$ 2.96	\$ -	\$ 2.96
March 2, 2016	RUCBC meeting, Vancouver	\$ 313.50	\$ -	\$ -	\$ 22.50	\$ -	\$ 336.00
<b>Grand Total</b>		<b>\$ 3,703.38</b>	<b>\$ 1,723.52</b>	<b>\$ 2,487.88</b>	<b>\$ 1,283.24</b>	<b>\$ 263.50</b>	<b>\$ 9,898.05</b>