**Please note that this form was updated in March, 2016.**

*Please complete this form and send to* *rru-officeofresearch-researchservices@RoyalRoads.ca**. The Office of Research will forward this form to the Deans and the VP Research and International for information.*

|  |  |
| --- | --- |
| **Researcher Name:** |  |
| **School & Faculty:** |  |
| **Project Title:** |  |
| **Funder:** |  |
| **Funding Request (approximate):** |  |
| **Deadline for Submission:** |  |

Please identify the **most appropriate** theme with which your research aligns (choose **one**):

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| [ ]  Innovative Learning |
| [ ]  Sustainable Communities, Livelihoods and the Environment |
| [ ]  Thriving Organizations  |

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| Give a summary of the research initiative you are proposing. Include: research goal(s) and objectives, a broad outline of what the research would entail, & significance of the research you are proposing. *(150 word max.)* |
|  |
| [ ]  Please check this box only if you are NOT willing to have this abstract shared online if your funding is successful. |
|  |
| Research that intends to use University staff, students or faculty as a research focus requires special approval by the VP Academic. Please note such intent here: [ ]  Yes [ ]  No [ ]  Maybe<https://policies.royalroads.ca/policies/research-projects-using-royal-roads-university> If yes or maybe, please confirm that you have forwarded to Roberta Mason (Roberta.mason@royalroads.ca) [ ] Yes |
| Does this project involve Indigenous communities/peoples? [ ]  Yes [ ]  No [ ]  Maybe If yes or maybe, your pre-approval form will be shared with Indigenous Education and Student Services by Research Services. Does this project involve IT support? [ ]  Yes [ ]  No [ ]  MaybeIf yes or maybe, please confirm that you have forwarded to IT. [ ]  YesIs your research on, or does it involve changes to, current learning technologies in use at RRU? [ ]  Yes [ ]  No [ ]  MaybeDoes your research involve CTET resources (e.g., website)? [ ]  Yes [ ]  No [ ]  MaybeIf yes or maybe to either of these two questions, please confirm that you have forwarded to CTET. [ ]  Yes |
|  |

**Alignment with RRU Strategic Direction**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Please indicate with which RRU Strategic Direction goals the project aligns and provide a short description. *(150 word max.)*

|  |  |
| --- | --- |
| 1. Demand-driven growth in high-quality, effective education and research that contribute to economic prosperity, social advancement, and environmental sustainability.
 | 1. The university of choice for relevant applied and professional education providing continuous opportunities to learn and transform lives and careers.
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| 1. A financially sustainable, high-performance organization.
 | 1. A workplace of choice supporting professional and personal success.
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| 1. A university with strong partnerships, responsive to our alumni and the communities we serve.
 | 1. A leader for sustainable stewardship of our historic lands.
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| [ ]  Please check here to confirm that you have reviewed the [Conflict of Interest in Research Policy and Procedures](http://research.royalroads.ca/policies-and-procedures). |
| **I have an actual, perceived or potential Conflict of Interest in Research to disclose:** [ ] Yes [ ] No If yes, please describe: |
| By submitting this Pre-Approval request, I hereby acknowledge that I have read the Conflict of Interest in Research Policy and Procedures, I have availed myself of assistance from the Office of Research for clarification where necessary, and I agree to fully abide by the terms of the Conflict in Interest in Research Policy. |