**Please note that this form was updated in March, 2016.**

*Please complete this form and send to* [*rru-officeofresearch-researchservices@RoyalRoads.ca*](mailto:rru-officeofresearch-researchservices@RoyalRoads.ca?subject=Pre-approval)*. The Office of Research will forward this form to the Deans and the VP Research and International for information.*

|  |  |
| --- | --- |
| **Researcher Name:** |  |
| **School & Faculty:** |  |
| **Project Title:** |  |
| **Funder:** |  |
| **Funding Request (approximate):** |  |
| **Deadline for Submission:** |  |

Please identify the **most appropriate** theme with which your research aligns (choose **one**):

|  |
| --- |
| Innovative Learning |
| Sustainable Communities, Livelihoods and the Environment |
| Thriving Organizations |

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| --- |
| Give a summary of the research initiative you are proposing. Include: research goal(s) and objectives, a broad outline of what the research would entail, & significance of the research you are proposing. *(150 word max.)* |
|  |
| Please check this box only if you are NOT willing to have this abstract shared online if your funding is successful. |
|  |
| Research that intends to use University staff, students or faculty as a research focus requires special approval by the VP Academic. Please note such intent here:  Yes  No  Maybe  <https://policies.royalroads.ca/policies/research-projects-using-royal-roads-university>  If yes or maybe, please confirm that you have forwarded to Roberta Mason ([Roberta.mason@royalroads.ca](mailto:Roberta.mason@royalroads.ca)) Yes |
| Does this project involve Indigenous communities/peoples?  Yes  No  Maybe  If yes or maybe, your pre-approval form will be shared with Indigenous Education and Student Services by Research Services.  Does this project involve IT support?  Yes  No  Maybe  If yes or maybe, please confirm that you have forwarded to IT.  Yes  Is your research on, or does it involve changes to, current learning technologies in use at RRU?  Yes  No  Maybe  Does your research involve CTET resources (e.g., website)?  Yes  No  Maybe  If yes or maybe to either of these two questions, please confirm that you have forwarded to CTET.  Yes |
|  |

**Alignment with RRU Strategic Direction**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Please indicate with which RRU Strategic Direction goals the project aligns and provide a short description. *(150 word max.)*   |  |  | | --- | --- | | 1. Demand-driven growth in high-quality, effective education and research that contribute to economic prosperity, social advancement, and environmental sustainability. | 1. The university of choice for relevant applied and professional education providing continuous opportunities to learn and transform lives and  careers. | | 1. A financially sustainable, high-performance organization. | 1. A workplace of choice supporting professional and personal success. | | 1. A university with strong partnerships, responsive to our alumni and the communities we serve. | 1. A leader for sustainable stewardship of our historic lands. | |
|  |
| Please check here to confirm that you have reviewed the [Conflict of Interest in Research Policy and Procedures](http://research.royalroads.ca/policies-and-procedures). |
| **I have an actual, perceived or potential Conflict of Interest in Research to disclose:** Yes No  If yes, please describe: |
| By submitting this Pre-Approval request, I hereby acknowledge that I have read the Conflict of Interest in Research Policy and Procedures, I have availed myself of assistance from the Office of Research for clarification where necessary, and I agree to fully abide by the terms of the Conflict in Interest in Research Policy. |